



BCA2 Arrival & Dismissal

14640 NE 24th St., Bellevue, WA 98007

GRADES 2 - 4

DROP-OFF | 8:00–8:25 AM

- Instruction begins promptly at 8:30 AM.
- Parents/guardians should remain in the car during carline.
- Parents/guardians are responsible for unbuckling their child's car seat, booster seat, or seatbelt.
- When you pull up along the curb next to the black gate, a staff member will greet your child and escort them into the building and to their classroom.
- Parents/guardians may also park in the front parking lot and walk their child into the front foyer.

Late Arrival

- Please notify the front office by phone or email in advance.
- Park in front of the BCA 2 building and walk your child to the front door.

EXTENDED CARE PICK-UP

- 4:15–5:00 p.m.: Pick up from the BCA2 gym or, weather permitting, the playground.
- 5:00–6:00 p.m.: Pick up from the BCA2 cafeteria.

Please note: If the school-issued carline placard is not available, parents, guardians, or authorized pick-up persons must present a state-issued ID at the office.

PICK-UP | 3:00 PM

- Parents/guardians are responsible for buckling their child's car seat, booster seat, or seatbelt.
- A carline placard must be visible to carline staff when picking up your child.
- Vehicles will pull forward into two lanes.
- Once both lanes have stopped moving, students will be directed to walk to their vehicles.
- After all students are safely loaded into their cars, staff will open the carline and allow vehicles to move forward.
- Lane 1 (the white lane closest to the playground):
 - Continue driving forward.
 - Exit using the lane closest to the Mexican restaurant.
- Lane 2 (the blue lane farther from the playground):
 - Make a sharp left turn when directed.
 - Exit using the middle lane.
- If someone outside the family will be picking up your child, notify the front office by email in advance.

Early Pick-up

- For early dismissal, please notify the front office by phone or email at least 2 hours in advance.
- Park and walk to the front door, displaying your child's carline placard.
- All early dismissals must be completed by 2:45 PM.

QUESTIONS?

Contact the front office at:

(425) 748-8731, Option 2 | bca2@bcacademy.com



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PLEASE NOTE

- Pick-up after the designated dismissal window ends (3:30 or 4:30 p.m.): A late fee of \$25 per 15-minute increment applies.
- Pick-up after 6:00 p.m.: A late fee of \$60 per 15-minute increment applies.
- If the school-issued carline placard is not available, pick-up persons must present a state-issued ID at the office.

